

Choose the Right Structure

The way your business is taxed depends on its legal structure:

- Sole Proprietorship simplest setup, reports income on Schedule C
- LLC (Single-Member) taxed like a sole prop unless you elect S Corp
- LLC (Multi-Member) taxed as a partnership (Form 1065)
- S Corporation separate entity, files Form 1120-S; you must pay yourself a "reasonable salary"
- C Corporation files Form 1120 and pays corporate taxes

Understand Self-Employment Tax

If you're self-employed, you must pay:

- 15.3% for Social Security + Medicare (on net profit)
- This is *in addition* to income tax
- Use IRS Schedule SE to calculate

Estimated Taxes

If you expect to owe \$1,000+ in tax, you must make quarterly payments to the IRS:

Quarter	When Income is Earned	Due Date
Q1	Jan 1 – Mar 31	April 15
Q2	Apr 1 – May 31	June 16
Q3	Jun 1 – Aug 31	Sept 15
Q4	Sep 1 – Dec 31	Jan 15, 2026

🔢 2025 Estimated Tax Deadlines

Use IRS Form 1040-ES or IRS Direct Pay

P Tip: Set reminders or schedule the payments in advance!



Track Expenses & Save Receipts

Common business deductions:

- Home office
- Internet & phone
- Supplies, software, subscriptions
- Business meals, mileage, travel
- Professional services (bookkeeper, legal, tax prep)

Keep clear records and save receipts for at least 3 years in case of audit.

Know What You Need to File

- Schedule C for sole props or single-member LLCs
- Form 1120-S for S Corps
- Form 1065 for partnerships
- W-2s or 1099-NECs if you pay others
- State tax forms (varies by location)

○ Need Help?

We offer:

- ✓ Hands-on guidance
- Personalized tax prep
- Year-round support for your business goals

🔢 Book a Discovery Call or 📩 Send a Message

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